



COUNTY OF LOS ANGELES  
**Public Health**

**JONATHAN E. FIELDING, M.D., M.P.H.**  
Acting Director and Health Officer

**JOHN SCHUNHOFF, Ph.D.**  
Acting Chief Deputy

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**BOARD OF SUPERVISORS**

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August 18, 2006

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**NOTICE OF COOPERATIVE AGREEMENT FOR PUBLIC HEALTH  
PREPAREDNESS AND RESPONSE FOR BIOTERRORISM  
(All Districts) (3 Votes)**

IT IS RECOMMENDED THAT YOUR BOARD:

1. Authorize the Acting Director of Public Health, or his designee, to accept forthcoming Notice of Cooperative Agreement (NCA) No. U90/CCU917012-07 from the Federal Centers for Disease Control and Prevention (CDC), which will provide for funding support to upgrade local public health jurisdiction preparedness for the response to bioterrorism, outbreaks of infectious disease, and other public health threats and emergencies effective August 31, 2006 through August 30, 2007 in the amount of \$24,180,809.
2. Delegate authority to the Acting Director of Public Health, or his designee, to accept and execute any subsequent amendments to the above referenced NCA, which do not exceed 25% of the total amount of the NCA for the funding period effective August 31, 2006, and continuing through August 30, 2007, subject to review and approval by County Counsel, and notification of Board offices.
3. Delegate authority to the Acting Director of Public Health, or his designee, to select providers, negotiate and execute bioterrorism related contracts, and any amendments with such providers, upon review and approval by County Counsel and the Chief Administrative Office, and notification of Board offices, up to an amount not to exceed \$500,000 per contract, 100% funded by the CDC award, effective upon execution by the parties through the August 30, 2007, to implement specific activities required to support the County of Los Angeles' Public Health (PH) Preparedness and Response for Bioterrorism efforts.

4. Delegate authority to the Acting Director of Public Health, or his designee, to amend the agreement H-700286-1 with Public Health Foundation Enterprise (PHFE) Inc. to increase maximum obligation from \$4,473,092 to \$6,422,030, a net increase of \$1,948,938, 100% offset by the forthcoming CDC NCA No. U90/CCU917012-07, to provide qualified personnel to perform vital work for bioterrorism preparedness and other public health threats effective upon Board approval through August 30, 2007, with provision for twelve-months automatic renewal through August 30, 2008, contingent upon receipt of CDC funding for the renewal term with the maximum obligation to be determined by the Acting Director after receipt of funds from CDC, subject to review and approval by County Counsel, Chief Administrative Office and notification of Board offices.

PURPOSE OF THE RECOMMENDED ACTIONS/JUSTIFICATION:

In approving the recommended actions, the Board is allowing Department of Public Health to accept funding in the amount of \$24,180,809 and to amend PHFE agreement to support the upgrade of local public health jurisdictions' preparedness in their response to bioterrorism, outbreaks of infectious disease, and other public health threats and emergencies, including delegating authority to accept additional funding, enter into other bioterrorism related support agreements requiring quick or emergency start-up to support administration of the bioterrorism programs.

Approval of these actions will enable the Department to receive substantial financial support for the PH Preparedness and Response for Bioterrorism Program, and will greatly enhance the capacity of DHS to rapidly detect, investigate, and mitigate the effects of outbreaks of illness that may result from acts of terrorism involving biological agents.

FISCAL IMPACT/FINANCING:

The total program funding of \$24,180,809 is comprised of \$20,744,292 (Financial Assistance \$20,094,951, Direct Assistance \$649,341) for PH Preparedness and Response for Bioterrorism Program, and \$3,436,517 for the Cities Readiness Initiative (CRI) activities, 100% funded by forthcoming CDC's NCA No. U90/CCU917012-07.

The total program cost includes funding for: 1) the City of Long Beach in the amount of \$1,387,330 (consisting of \$1,005,737 for PH Preparedness and Response for Bioterrorism and \$381,593 for CRI activities) for the period of August 31, 2006 through August 30, 2007; 2) the City of Pasadena in the amount of \$399,153 (consisting of \$291,870 for the PH Preparedness and Response for Bioterrorism Program and \$107,283 for CRI activities) for the period of August 31, 2006 through August 30, 2007; 3) the PHFE in the amount of \$1,948,938 for the period of August 31, 2006 to August 30, 2007. Contract costs are 100% offset by CDC funds, with no net County cost.

Funding is included in the Fiscal Year 2006-07 Adopted Budget and will be requested in future fiscal years. There is no additional net County cost associated with these actions.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS:

On December 7, 1999, the Board accepted the first NCA (No. U90/CCU917012-01) from CDC for \$784,958 with a net County in-kind cost of \$129,866, for the first year of the PH Preparedness and Response for Bioterrorism Program for the period of August 31, 1999 through August 30, 2000.

On subsequent occasions, the Board has approved funding to support PH The Preparedness and Response for Bioterrorism activities.

On October 9, 2001, the Board approved a motion directing the Department to take steps to ensure its ability to respond quickly and appropriately to any acts of bioterrorism.

On October 15, 2002, the Board approved the first sole source agreement with the City of Long Beach in the amount of \$1,115,094 for the period October 15, 2002 through August 30, 2003; and on December 17, 2002, the first sole source agreement with the City of Pasadena in the amount of \$323,606 for the period December 17, 2002 through August 30, 2003. These two agreements were entered into by the County to comply with CDC's requirements for bioterrorism preparedness and to allow for the pass through of CDC funds to the cities included in the County's overall allocation, which was approved by the Board on April 16, 2002. On subsequent occasions, the Board approved sole source agreements with the cities of Long Beach and Pasadena through August 30, 2005.

On August 30, 2005, the Board approved the Director of Health Services, or his designee, to execute individual sole source agreement(s) with the City of Long Beach and the City of Pasadena, for a maximum obligation of \$1,569,248 and \$471, 947 respectively, to provide for response support to a bioterrorist threat or other similar public health emergency in Los Angeles County, effective August 31, 2005, through August 30, 2006, with provision for automatic renewal through August 30, 2009, contingent upon receipt of CDC funding for the renewal term, with the maximum obligation to be determined by the Director after receipt of funds from the CDC.

On June 29, 2004, the Board approved a sole source agreement, H-700286, with PHFE effective upon Board approval through August 30, 2005, at a maximum obligation of \$1,488,533, with provision for a one-year automatic renewal through August 30, 2006 for the provision of personnel services to provide staff needed to perform vital work for bioterrorism preparedness and other public health threats in Los Angeles County, funded 100% by the Federal Centers for Disease Control and Prevention (CDC).

On August 15, 2006, the Board approved amendment No. 1 to Agreement H-700286 with PHFE to increase the maximum obligation from \$1,488,533 to \$4,473,092 effective upon Board

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approval through August 30, 2006, and extend thereafter the term of the agreement through August 30, 2007, under (NCA) No. U90/CCU917012-06, U50/CCU923797-02, and California Department of Health Services Pandemic Influenza Grant award.

On June 5, 2006, the CDC announced the availability of new funding for Los Angeles County in the amount of \$24,180,809 to develop emergency-ready public health departments by upgrading, integrating and evaluating state and local public health jurisdictions' preparedness for and response to terrorism, pandemic influenza, and other public health emergencies with federal, state, local, and tribal governments, the private sector, and non-governmental organizations (NGOs). These emergency preparedness and response efforts are intended to support the National Response Plan (NRP) and the National Incident Management (NIMS).

Attachment A is a summary of forthcoming NCA No. U90/CCU917012-07, including the program budgets; Attachment B is a summary of the sole source agreements with the Public Health Foundation Enterprise, Inc., including budgets; and Attachment C is the Grant Management Statement which the Board instructed all County departments to include in all Board letters for grants exceeding \$100,000.

CONTRACTING PROCESS:

Not applicable. It is not appropriate to advertise sole source agreements on the Los Angeles County Online Web Site as a contract business opportunity. Sole Source Justification letters are on file with the Department and available for review.

IMPACT ON CURRENT SERVICES (OR PROJECTS):

Approval of these actions will provide funding support as awarded by the CDC to greatly increase the Department's ability to respond to acts of bioterrorism.

When approved, this Department requires three signed copies of the Board's action.

Respectfully submitted,



Jonathan E. Fielding, M.D., M.P.H.  
Acting Director and Health Officer

JEF:jr

Attachments (3)

c: Chief Administrative Officer  
County Counsel  
Executive Officer, Board of Supervisors

**SUMMARY OF FORTHCOMING NOTICE OF COOPERATIVE AGREEMENT**

1. TYPE OF SERVICE:

Forthcoming NCA No.U90/CCU917012-07 from the Federal Centers for Disease Control and Prevention will enhance the capacity of the Department of Public Health to rapidly detect, investigate, and mitigate the effects of outbreaks of illness that may result from acts of terrorism involving biological agents in the wake of the terrorist attacks of September 11, 2001.

2. TERM OF GRANT AWARD:

The overall project period is August 31, 2005 through August 30, 2010. The term of the budget period is August 31, 2006 through August 30, 2007.

3. AGENCY ADDRESS AND CONTACT PERSON:

Centers for Disease Control and Prevention  
Procurement and Grants Office  
2920 Brandywine Road, Suite 3000, Mailstop K-69  
Atlanta, Georgia 30341-4146  
Attention: Angela Webb, Grants Management Specialist  
Telephone: (770) 488-2784. Facsimile (FAX): (770) 488-2670.  
Electronic mail (e-mail): [aqw6@cdc.gov](mailto:aqw6@cdc.gov)

4. FINANCIAL INFORMATION:

The total budget of the program is \$24,180,809 as summarized in Attachment C, effective August 31, 2006 through August 30, 2007.

5. GEOGRAPHIC AREA TO BE SERVED:

Countywide.

6. ACCOUNTABLE FOR MONITORING

John Talarico, D.O., M.P.H., Acting Director, Bioterrorism Preparedness Program

7. APPROVALS:

Public Health: Jonathan E. Fielding, M.D., M.P.H., Acting Director and Health Officer

Contracts and Grants Division: Gary Izumi, Acting Chief

County Counsel (approval as to use): Robert E. Ragland, Deputy County Counsel

**Public Health Preparedness and Response for Bioterrorism Grant  
Budget Summary  
Grant Period: August 31, 2006 through August 30, 2007  
Award # U90/CCU917012-07**

<u>CDC Financial Assistance</u>	<u>Total Base</u>	<u>Focus Area CRI</u>	<u>Total Grant</u>
Personnel	8,985,544	250,561	9,236,105
Fringe	4,178,195	109,347	4,287,542
Consultant	500	0	500
Equipment	64,700	743,473	808,173
Supplies	587,870	7,680	595,550
Travel	422,398	11,582	433,980
Alternation & Renovation	0	0	0
Other	330,917	139,800	470,717
Contractual	3,341,342	2,113,188	5,454,530
A - Long Beach Subcontract	1,005,737	381,593	1,387,330
A - Pasadena Subcontract	291,870	107,283	399,153
A - PHFE Personnel Services Contract	1,948,938		1,948,938
C - San Bernardino Lab	13,193		13,193
C - Cal. Asso. Of PH Lab Directors - Symposia	56,004		56,004
C - Cal. Asso. Of PH Lab Directors - Wet Workshop	25,600		25,600
CRI - Mental Health DSO	0	80,000	80,000
CRI - File Keeper Storage	0	144,000	144,000
CRI - SRA International	0	100,000	100,000
CRI - Business Executive for National Security	0	490,547	490,547
CRI - New Horizons Computer Learning Center - PHIN Systems Applications Trainin	0	148,500	148,500
CRI - HLN Consulting, LLC - LINK/Facility Profile	0	70,000	70,000
CRI - Business Information (BIS) - SNS/IS Inventory Management System	0	71,000	71,000
CRI - City Allocation (Pending)	0	156,265	156,265
CRI - POD Supply Kits for Prepositioned Supplies	0	364,000	364,000
			0
Total Direct Financial Assistance	17,911,466	3,375,631	21,287,097
Indirect Costs	2,183,485	60,886	2,244,372
Total Financial Assistance	\$20,094,951	\$3,436,517	\$23,531,468
Total Direct Assistance	649,341		649,341
<b><u>Total Grand Funding</u></b>	<b>20,744,292</b>		<b>24,180,809</b>

**SUMMARY OF SOLE SOURCE AGREEMENTS WITH  
THE PUBLIC HEALTH FOUNDATION ENTERPRISE, INC.**

1. TYPE OF SERVICE:

To provide qualified personnel to perform vital work for bioterrorism preparedness and other public health threats in Los Angeles County.

2. TERM OF AGREEMENT:

The term of the sole source agreement is August 31, 2006 through August 30, 2007, with provision for automatic renewals through August 30, 2008 based on the availability of CDC funding.

3. AGENCY ADDRESS AND CONTACT PERSON:

Public Health Foundation Enterprise, Inc.  
13200 Crossroads Parkway N - Suite 135  
City of Industry, California 91746  
Attention: Gerald R. Solomon, President/CEO  
Telephone: (562) 699-7320  
Facsimile: (562) 692-6950  
Electronic mail: [gsolomon@phfe.org](mailto:gsolomon@phfe.org)

4. FINANCIAL INFORMATION:

The total program cost is \$1,948,938 per term, 100% offset by the \$24,180,809 award from CDC Notice of Cooperative Agreement (NCA) U90/CCU917012-07. Funding is included in the Fiscal Year 2006-07 Adopted Budget and will be requested in future fiscal years. There is no net County cost associated with this action.

5. GEOGRAPHIC AREA TO BE SERVED:

Countywide.

6. ACCOUNTABLE FOR MONITORING

John Talarico, D.O., M.P.H., Acting Director, Bioterrorism Preparedness Program

3. APPROVALS:

Public Health: Jonathan E. Fielding, M.D., M.P.H., Acting Director and Health Officer

Contracts and Grants Division: Gary Izumi, Acting Chief

County Counsel (approval as to use): Robert E. Ragland, Senior Deputy County Counsel

Public Health Foundation Enterprises, Inc.  
Personnel Services  
Budget and Budget detail  
August 31, 2006 - August 30, 2007

Personnel/Position	Salary % Time or Hourly	Salary/Hourly Rate	Months	Benefits (check one)		PHFE Budget
				B	BE	
Community Enterprise Spec	100%	\$6,416	12	x	x	\$76,993
Health Academia Spec	100%	6,416	12	x	x	76,993
Logistical Mobilization Spec	100%	6,790	0	x	x	0
Asst Logistical Mob Spec	100%	5,728	0	x	x	0
Regional Policy BT	100%	7,007	12	x	x	84,084
Emergency Planning Coordinator	100%	6,416	12	x	x	76,993
Assistant Emergency Planning Co	100%	5,728	12	x	x	68,735
Disaster Researcher	100%	5,479	12	x	x	65,751
Epidemiology Int Analyst	100%	5,886	12	x	x	70,629
Epidemiology Int Analyst	100%	5,886	12	x	x	70,629
Public Health Scientist II	100%	6,092	12	x	x	73,107
Public Health Scientist II	100%	6,092	12	x	x	73,107
Public Health Scientist II	100%	6,092	12	x	x	73,107
Public Health Scientist III	100%	6,592	12	x	x	79,107
Public Health Scientist IV	100%	6,790	12	x	x	81,481
Public Health Scientist I	100%	5,076	12	x	x	60,912
Public Health Scientist III	100%	6,592	12	x	x	79,107
Public Health Scientist III	100%	6,592	12	x	x	79,107
Total Salaries						\$1,189,843
Salary Savings @ 20%		0%				0
Total Net Salaries						1,189,843
Basic Benefits @ 10%		11%				130,883
Extended Benefits @ 16%		14%				166,578
Total Personnel						1,487,304
Single Audit Cost		0.10%				1,803
Insurance (G/L, D&O, etc)		0.40%				7,189
Indirect Costs		8%				144,366
Operating Expenses						208,276
Consultant - Medical Reserve Corp.						50,000
Consultant - UCLA ICS Training						50,000
Total Budget						\$1,948,938



**Los Angeles County Chief Administrative Office  
Grant Management Statement for Grants Exceeding \$100,000**

Department: Department of Public Health

**Grant Project Title and Description**

Public Health Preparedness and Response for Bioterrorism

Description: Upgrade local public health jurisdictions' preparedness for the response to bioterrorism, other outbreaks of infectious disease, and other public health threats and emergencies.

Funding Agency	Program (Fed. Grant #/State Bill or Code #)	Grant Acceptance Deadline
CDC	Grant No. U90/CCU917012-07	ASAP


Total Amount of Grant Funding:		\$24,180,809	County Match Requirements		None	
Grant Period:	1 years	Begin Date:n	08/31/06	End Date:	8/30/07	
Number of Personnel Hired Under this Grant		169	Full Time	158	Part TimeRT	11

Will all personnel hired for this program be informed this is a grant funded program?	Yes	<input checked="" type="checkbox"/>	No	
Will all personnel hired for this program be placed on temporary ("N") items?	Yes	<input checked="" type="checkbox"/>	No	
Is the County obligated to continue this program after the grant expires	Yes		No	<input checked="" type="checkbox"/>
If the County is not obligated to continue this program after the grant expires, the Department will:				
a). Absorb the program cost without reducing other services	Yes		No	<input checked="" type="checkbox"/>
b). Identify other revenue sources	Yes		No	<input checked="" type="checkbox"/>
(Describe)				
c). Eliminate or reduce, as appropriate, positions/program costs funded by this grant.	Yes	<input checked="" type="checkbox"/>	No	

Impact of additional personnel on existing space: The Department is working on identifying space for the new staff.

Other requirements not mentioned above

Department Head Signature



Date

8-18-06